



# PERSONAL SESSION PROVIDER GUIDELINES & REQUIREMENTS

As graduates of the SE™ Professional Training, experienced SE™ Practitioners who have integrated SE™ into their professional practice modalities contribute an important element of the learning experience for students by providing Personal Sessions for credit to class participants. Approved Personal Session Providers may sometimes offer sessions to students onsite during the course of a module, or they may provide sessions outside of the class environment to SE™ learners as they proceed through the SE™ Training. In order for a session to count for credit, Providers must apply and be approved for providing Personal Sessions at the student's current level.

The sessions provided for credit throughout the training are intended as a support for the students' experiential learning process of SE, although it is understood that these sessions may also contribute to the learner's personal growth and development.

Since these for-credit sessions are an integral part of the students' learning experience, it is expected that approved SE™ Personal Session Providers will not only have significant practice experience in their profession, but will also have one or more active professional practice(s) in which they have already integrated the use of SE™. It is also expected that approved Personal Session Providers will stay current with the SE™ curriculum and vocabulary so they are fully prepared to support the learning experience of students currently enrolled in the program. The sessions provided in this context allow skilled professional practitioners to share knowledge and expertise with SE™ learners, and should not be viewed as a way to build the Provider's practice.

In addition to the more formal criteria for becoming an approved Personal Session Provider, there are additional skills that Personal Session Providers are expected to have. To the best of their ability, approved Personal Sessions Providers will:

- Continue to refine their skills at integrating SE™ into their professional practice.
- Maintain awareness of scope of practice issues for integrating SE™ into their practice modality.
- Observe confidentiality and professional boundaries.
- Further develop their capacity for containment and self-regulation.
- Take in constructive feedback and direction.

Faculty may use the skills listed above as guidelines for writing prospective/current Provider Recommendation or Non-Recommendation Letters.

Prospective Personal Session Providers must apply and be pre-approved by the SE™ Trauma Institute prior to providing at each year-level. Providers approved by SE™ Trauma Institute must not have had any grievance, complaint, or action brought against them before any licensing, regulating, associative, or legal body for any violation or misconduct. Prospective Providers who have had a grievance, complaint, or action brought against them that has been resolved may appeal to the Credentialing and Assisting Administrator for a review of qualification; review and approval of qualification will be on a case-by-case basis.

We appreciate the service that our approved Personal Session Providers offer to our students. We understand that Providers also benefit professionally and financially from offering these sessions. Please note, however, that being a Personal Session Provider should not be considered a career path. We cannot guarantee that Providers will progress through the Provider levels or maintain approval to provide credited sessions/consultations after receiving initial approval.

## Specific requirements for Providers at each level:

### Beginning:

- Providers must have assisted at all modules of the Beginning Level of the SE™ Professional Training
- Providers must have an active SE™ practice and have provided at least 150 SE™ sessions to clients
- Submit Application including:
  - CV/résumé
  - Faculty Recommendation Letter

### Intermediate:

- Providers must have assisted at all modules of the Beginning and Intermediate Levels of the SE™ Professional Training
- Providers must be approved Beginning Level Personal Session Providers and have provided a minimum of 20 credited Personal Sessions to Beginning Level SE™ students.
- Submit Application including:
  - CV/résumé
  - Faculty Recommendation Letter

Advanced:

- Providers must have assisted at all modules of the Beginning, Intermediate, and Advanced Levels of the SE™ Professional Training.
- Providers must be approved Intermediate Level Personal Session Providers and have provided a minimum of 20 credited Personal Sessions to Intermediate Level SE™ students.
- Submit Application including:
  - CV/résumé.
  - Faculty Recommendation Letter.

Personal Session Providers at all levels agree to:

- Maintain either an active professional license or membership in a professional association with a code of ethics.
- Maintain and fully fund comprehensive professional liability or malpractice insurance with appropriate coverage amounts in accordance with the regulations of the country/region where providing sessions and/or consultations.
- Charged scholarship students a maximum rate of \$100/hour for Personal Sessions.
- Only provide Personal Sessions to students for credit at their approved levels, and clearly state approval level as well as qualification for credit to students directly and on any documents presented to students; such as a sign-up sheet.
  - For example, a Beginning Level Provider may only sign session logs for students currently in the Beginning year. They may not sign session logs for Intermediate or Advanced students. A student is considered a Beginning student starting the first day of their Beginning I module, an Intermediate student starting the first day of their Intermediate I module, and an Advanced student starting the first day of their Advanced I module.
- Sign the Provider Informed Consent and Release Agreement