



# PARTICIPANT PROVISIONAL SEP APPROVAL PACKET COVER PAGE

Complete and attach this form to your PSEP Approval Packet and email complete packet to [credentialing@traumahealing.org](mailto:credentialing@traumahealing.org) or fax to (303) 652-4039.

Participant Name: \_\_\_\_\_

Name Desired on Certificate: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

Will you have your hours completed prior to Online Advanced II and be looking to receive your PSEP Certificate at the Advanced II training?

Yes/No

\*To receive certificate at Advanced II training, your whole and complete PSEP Approval Packet must be received 6 weeks prior to the start of the Online Advanced II training you are registered for. Also, you must not have any active or incomplete payment plans.\*

Comments:

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**Personal Sessions:**

(Minimum 12 credit hours)

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**Case Consultations:**

Individual:

(Minimum 4 credit hours)

\_\_\_\_\_

Group:

(No Minimum; 3 hours= 1 credit hour)

\_\_\_\_\_

**Total Case Consultations Hours:**

(Minimum 18 credit hours; includes Group + Individual)

\_\_\_\_\_

Case Consultation Hours with Faculty:

(Minimum 6 credit hours)

\_\_\_\_\_

**Review and Initial the following:**

All provider signatures are accompanied by their printed name.

\_\_\_\_\_

Any hours not logged on the session log must be a verified email, letter, or invoice from a Provider or Faculty member.

\_\_\_\_\_

If scanned and emailed, please title subject line "First and Last name: SEP Approval Packet"

\*Any Packets that do not meet these specifications will encounter a delay in processing time, and may not be processed until they are complete.

\*\*Please keep all of your session logs until all of your hours have been completed. We are not responsible for retaining incomplete logs.